

**PLANNING COMMISSION MEETING MINUTES
JANUARY 21, 2021**

The regular meeting of the Planning Commission of the Township of Upper St. Clair, duly advertised and posted in accordance with the law, was called to order by the Director of Planning and Community Development at 7:30 PM, Thursday, January 21, 2021, in the Upper St. Clair Community & Recreation Center, located at 1551 Mayview Road, Upper St. Clair, PA 15241.

PRESENT: Todd Burlingame
Jake Polochak
Robin Weissert
Robert Stevenson
Kimberly Smith
David Sirota
David Wade
Adam Benigni, Director of Planning and Community Development
Chris Cahillane, on behalf of the Township Attorney

ABSENT: None

PUBLIC: None

ELECTION OF OFFICERS

Mr. Benigni requested nominations for Chairman. On motion by Mr. Wade, seconded by Mr. Polochak, Mr. Burlingame was nominated and elected Chairman by unanimous voice vote, 7-0.

Mr. Benigni requested nominations for Vice Chairman. On motion by Mr. Wade, seconded by Ms. Weissert, Mr. Polochak was nominated and elected Vice Chairman by unanimous voice vote, 7-0.

Mr. Benigni requested nominations for Secretary. On motion by Mr. Wade, seconded by Mr. Polochak, Ms. Weissert was nominated and elected Secretary by unanimous voice vote, 7-0.

Mr. Benigni then turned the meeting over to Chairman Burlingame.

CONSIDERATION OF THE MINUTES OF THE INFORMATIONAL AND REGULAR MEETINGS OF OCTOBER 15, 2020

On motion by Mr. Wade, seconded by Mr. Polochak, carried by a voice vote, 7-0, the minutes were approved for filing as written.

OLD BUSINESS

NONE

NEW BUSINESS

PLC21-0001 – MORGAN HEIGHTS SUBDIVISION – PRELIMINARY AND FINAL SUBDIVISION APPROVAL

Mr. Benigni stated that the applicant had submitted a request to table this application to the February 18, 2021 Planning Commission meeting.

Mr. Burlingame asked if there were any further questions and/or comments from the audience. There being none, a motion was made.

MOTION: THAT the Planning Commission accept the applicant's request to table PLC21-0001 – Morgan Heights Subdivision – Preliminary and Final Subdivision Approval to the February 18, 2021 Planning Commission meeting.

Motion by Mr. Wade seconded by Mr. Sirota, carried by unanimous voice vote, 7-0.

OTHER BUSINESS

CONSIDERATION OF 2020 ANNUAL REPORT

Brief discussion ensued regarding the 2020 Annual Report.

MOTION: That the Planning Commission approves the 2020 Annual Report as written.

Motion by Mr. Wade, seconded by Mr. Sirota, carried by unanimous voice vote, 7-0.

ADJOURNMENT

There being no further business, it was moved, seconded and carried unanimously that the meeting be adjourned at approximately 7:38 PM.

Respectfully submitted,

Christina Phlegar
Planning and Zoning Assistant